



### **2.1.8 Governance Committee**

Purpose: This policy provides the purpose and responsibilities of the Governance Committee (GovCom)

Applies to: Volunteers, Board of Directors

#### **PURPOSE / SCOPE**

The Governance Committee is responsible for the development and maintenance of MRS Volunteer Policies; overseeing MRS's Standards of Behavior; and the periodic assessment of Board performance, effectiveness and participation.

#### **COMMITTEE STRUCTURE and APPOINTMENTS**

The committee shall be composed of three to five members. The MRS Secretary shall serve as the chair and two to four Board members shall be appointed by the incoming President.

#### **MEMBERSHIP TERM OF SERVICE**

The Secretary shall chair the committee for her/his term of office. The term of service for committee members shall be for one year and can be renewed while serving on the Board.

#### **MEETINGS AND PROCESS**

In order to accomplish its standing duties and the annual committee charges from the Board, the committee shall meet during the Spring and Fall meetings, and regularly throughout the year via teleconference calls.

#### **RESPONSIBILITIES AND AUTHORITY**

- Development and maintenance of the MRS Volunteer Policy Manual. As requested by the Secretary, annually, or as required, assist in the review of a certain number of Board policies for relevancy and appropriateness, and determine what, if any, new policies are necessary. Review draft policies and seek/facilitate amendments as needed.
- Oversee maintenance of MRS Bylaws
- Oversee MRS's Standards of Behavior
- Lead periodic assessment of Board performance and member participation
- Provide ongoing counsel to the President and Executive Director on steps to enhance Board effectiveness
- Monitor and advise the Nominating Committee on matters pertaining to Board demographics and competencies
- Develop and oversee execution of a formal Board member capacity-building program, including such elements as orientation of new members, continuing education and training, and a mentoring program pairing new Board members with senior Board members.

Deliverables: N/A; Review policy every three years or as needed

Who: Governance Committee

When: At least 8 weeks before the Board meeting at which amendments should be considered.  
To: OpsCom

Policy first adopted: 2002 – Governance Transition  
Last modified: Dec. 2, 2011; April 2018 (Consent Agenda); January 2020; April 2020; January 2021  
Last reviewed: Mar 2018; December 2019; April 2020; December 2020

Enacting Legislation: B:2011:48 (Consent Agenda); B:2012:44; B:2018:11; B:2019:38 (Consent Agenda); B:2020:09; B:2020:30 (F20 Consent Agenda)

Policy created by: GovCom                      Party responsible for this policy: GovCom Committee Chair