



10 Things Oral Presenters Need to Know

1. Every presenter must register for the meeting. The earlier you register, the more money you will save. MRS does not have one-day registrations.
2. MRS does not withdraw your presentation prior to the meeting unless you ask us to do so – even if you do not register. If you do not plan to attend, please email meetings@mrs.org to withdraw or you will be considered a no show.
3. If there is a presenter change, please email meetings@mrs.org with the new presenter's name and contact information as soon as you know.
4. Presenters must be physically present onsite to present. You cannot stream into the meeting and you cannot request a colleague/symposium organizer/etc. to play a pre-recorded video for you.
5. PowerPoint screen size is 16:9.
6. Invited oral presentations are 30 minutes long. Contributed oral presentations are 15 minutes long. Poster Spotlight oral presentations are 5 minutes long. The given time includes set up and Q&A. Suggested Q&A time is approximately 2-3 minutes.
7. You must bring your own laptop and proprietary cords. MRS does not provide a laptop. But we do have a number of adaptors available in each room.
8. There will be a speaker ready room onsite for you to test your computer and presentation. The speaker ready room is located at the Hynes, Level 3, across from Room 300.
9. After picking up your badge, you do not need to check in. Simply go to your presentation room to give your presentation. We suggest that you arrive a few minutes before your presentation to ensure that you will be able to present on time.
10. Attendance certificates will be emailed out to all presenters post-meeting. There can only be one presenter per abstract, and that presenter will receive a presenter certificate. Co-authors cannot receive presenter certificates.