



2021 MRS®
FALL MEETING & EXHIBIT

November 28 – December 3, Boston, MA
Hynes Convention Center and Sheraton Boston Hotel

MATERIALS RESEARCH SOCIETY®

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Preparing Your On-Demand Recording

- Presenters will create and upload a PowerPoint + Audio presentation that is saved as an .MP4 or .MOV. It is important that you save your file in one of these formats to prevent downloading from the site.
- A tutorial on adding audio to a PowerPoint can be found here: [How to Add Voice Over on PowerPoint Slides](#). There is no MRS template that you have to follow.
- Instructions on how to save your PowerPoint file to an .MP4 or .MOV can be found here: [Save a presentation as a movie file or MP4](#).
- Maximum file size is 10GB.
- Slide one should contain the abstract title, symposium, the presenter's name, organization and email address.
- Poster presenters should break up their poster into three or four slides for ease of viewing.
- The length of your recording should be as follows; it is OK to be over or under these times by a few minutes:
 - Invited – 30 minutes
 - Oral – 15 minutes
 - Poster – 5 minutes
- Once you have prepared your recording, use the virtual meeting access link that was emailed to you to enter the virtual platform. After entering the platform, follow these instructions to upload: [Upload Instructions](#)
- Registered attendees will have access to the virtual meeting and will be able to view content until January 15, 2022.

If you need assistance with uploading your recording, please contact virtual@conferencedirect.com.